



EASTERN CAPE DEPARTMENT OF EDUCATION

APPLICATION FOR THE INTRODUCTION OF A NEW CLASS / AMENDMENT OF A SECONDARY SCHOOL CURRICULUM

A REASON FOR APPLICATION (Indicate with X in the space provided)

Introduction of Grades 8 to Grade 12	X	
Amendment of School Curriculum	X	

B GENERAL PARTICULARS OF SCHOOL

Name		
Area code :	Tel. No :	Fax No :
Physical Address :		Postal Address :
_____		_____
_____		_____
Code		Code
District :		

C PRESENT SCHOOL ESTABLISHMENT & STAFF ENROLMENT

PUPIL ENROLMENT	GRADE 8 - 9	GRADE 10 - 12	ANY OTHER	TOT. ENROLMENT
PRINCIPAL	DEPUTY	H.O.D.'S	EDUCATORS PL1	TOTAL
_____	_____	_____	_____	_____

D SCHOOL ESTABLISHMENT & PUPIL ENROLMENT FOR THE FOLLOWING YEAR

PUPIL ENROLMENT	GRADE 8 - 9	GRADE 10 - 12	ANY OTHER	TOT. ENROLMENT
PRINCIPAL	DEPUTY	H.O.D.'S	EDUCATORS PL1	TOTAL
_____	_____	_____	_____	_____

6	Any other information	
PRINCIPAL _____		DATE _____

G SCHOOL GOVERNING BODY

The application for the introduction of: _____	

at the above mentioned school is supported.	
CHAIRPERSON SGB _____	DATE _____

FOR OFFICIAL USE:

H EDUCATION DEVELOPMENT OFFICER

1	I hereby recommended / do not recommend the introduction of _____

2	Motivation

3	After having checked the principal's planning of schoolwork, I am convinced that the school will be able to cope with the new introduction
	YES NO
4	Is the existing accommodation adequate for the new introduction?
	YES NO
EDUCATION DEVELOPMENT OFFICER _____	
DATE _____	

I DISTRICT MANAGER

Recommended / Not recommended	
Comments: _____	

_____	_____
DISTRICT MANAGER	DATE

J HEAD OFFICE

Recommended / Not recommended	
Comments : _____	

_____	_____
DIRECTOR :	DATE
Recommended / Not recommended	
Comments : _____	

_____	_____
CHIEF DIRECTOR:	DATE
Recommended / Not recommended	
Comments : _____	

_____	_____
DEPUTY DIRECTOR GENERAL	DATE
Approved / Not Approved	
Comments : _____	

_____	_____
SUPERINTENDENT GENERAL	DATE
DEPARTMENT OF EDUCATION	