



Province of the  
**EASTERN CAPE**

DEPARTMENT OF EDUCATION

EAST LONDON DISTRICT - CURRICULUM MANAGEMENT & SUPPORT

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TO : ALL PRINCIPALS  
FROM : CES – CURRICULUM  
SUBJECT : GRADE 12 SCHOOL BASED ASSESSMENT (SBA)

1. DISTRIBUTION OF CABLE TIES, LABELS & PLASTIC BAGS, FOR PORTFOLIO SUBMISSION
2. PROGRAMME FOR THE SUBMISSION OF PORTFOLIOS FOR PROVINCIAL MODERATION
3. PROGRAMME FOR THE SUBMISSION OF THE COMPUTERIZED MARKSHEETS

DATE : 29 SEPTEMBER 2009

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With reference to the letter dated 22 September 2009, the following information will assist with the management of SBA at district level.

The cable ties, labels and plastic bags (for 14 subjects) will be distributed to the Life Orientation educators at their CASS moderation on 7 October 2009 at the EL Institute.

Attached are:

1. **Annexure A:** portfolio receipt / return register that needs to be completed and submitted as a control sheet when all the portfolios are submitted for provincial moderation.
2. **Annexure B:** programme for the submission of portfolios for Provincial Moderation on 13 & 14 October 2009 at EL Institute from 08h30 – 16h00. please note that CAT, English FAL, Tourism and Xhosa HL portfolios must be submitted at the moderation session. **These subjects must have 3 copies of their mark schedules at the moderation.** (one each for the province, district and school)
3. **Annexure C:** programme for the submission of computerized marksheets at Port Rex Technical High School on 15, 16 & 19 October 2009 from 08h30 -16h00.

Your continuous support and co operation are highly appreciated.

Yours in Education

  
RV BIKITSHA



**GRADE 12 PORTFOLIO RECEIPT/RETURN REGISTER**

DISTRICT: \_\_\_\_\_ EAST LONDON

NAME OF SCHOOL: \_\_\_\_\_

PRINCIPAL: \_\_\_\_\_

SIGNATURE OF PRINCIPAL: \_\_\_\_\_

DISTRICT OFFICIAL: \_\_\_\_\_

SIGNATURE OF OFFICIAL: \_\_\_\_\_

DATE: \_\_\_\_\_

- Take note that 1 master portfolio and 6 learner portfolios (2 TOP, 2 MIDDLE and 2 BOTTOM) must be submitted. (See Assessment Instruction 44 of 2009, page 2)
- Please note that the names for portfolios submitted at the moderation (English, CAT, Tourism and isiXhosa) must also be included here.

SUBJECTS	NAMES	
	TEACHER PORTFOLIO	LEARNER PORTFOLIOS
ENGLISH FAL		
LIFE SCIENCE		
ECONOMICS		
TOURISM		
AGRIC. SCIENCE		
HISTORY		
MUSIC		
ISIXHOSA HL		
MATHS LITERACY		
PHYSICAL SCIENCE		
LIFE ORIENTATION		
CAT		
EGD		
GEOGRAPHY		

To be completed in triplicate for each individual school.

1 copy to be left with the principal, 1 copy for district records and 1 copy for Provincial CASS control room manager.

## ANNEXURE B

LIST OF SCHOOLS FOR THE SUBMISSION OF GRADE 12 PORTFOLIOS FOR PROVINCIAL SBA MODERATION

AT THE EAST LONDON INSTITUTE.

TIME: 08h30 -16h00

13 October 2009	14 October 2009
Alphendale	Mzomhle
Althorpe	Mzwini
Beaconhurst	Ngwenyathi
Bhongolethu	Noncedo
Buchule	Nowawe
Business Accord	Ntsonkotha
Byletts	Nyameko
Cambridge	P.Ngcelwane
Centre of Excellence	Port Rex
Clarendon	Qaqamba
Commercial Park	Qhamani
David Mama	Qhasana
E. London Sec	S.E.K. Mqhayi
E. London Science	Sakhikamva
E. Majombozi	Sakhisizwe
E. Mntonga	Sandisiwe
Funiwe	Selborne
George Randell	Sikhulule
Good Hope	Silimela
Greenpoint	Sinethemba
Grens	Sinikiwe
Gwaba	Sinovuyo
Hlokoma	Sithembiso
Hlumani	Siyazakha
Hudson Park	S, Mahlangu
Inkwenkwezi	Sophatisana
J.F. Mati	Stirling
J. Biseker	Tsholomnqa
Jongilanga	Ulwazi
Jonguhlanga	Umtiza
Khulani	Umzuvukile
Knowtech	Unathi
Kusile	Uviwe
Kwenxura	Vukhambe
Lilyfontein	Vulamazibuko
Lingelethu	Welcomewood
Loyiso	West Bank
Lumko	Wongaletu
Luyolo	Zanozuko
Masixole	Zinzani
Mizamo	Zozo
Moses Mabidha	Zweliyandila
Msobomvu	
Mzokhanyo	

## GRADE 12

## PROGRAMME FOR THE SUBMISSION OF COMPUTERISED MARKSHEETS

VENUE: Port Rex Hall

SUBMISSION DATES: 15/10 — 19/10/2009

TIME: 08:30 – 16:00

PLEASE NOTE: SCHOOLS ARE ASKED TO BE **ON TIME** FOR THEIR SUBMISSION

## THURSDAY - 15/10/09

Time	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
09:00	Khulani	Althorpe	Beaconhurst	Bhongolethu	Stirling	Cambridge
10:15	Knowtech	Clarendon	Commercial Park	Zanozuko	Centre of Excellence	E. Majombozi
11:30	E. Mtonga	J. Bisseker	G Randell	Goodhope	Umtiza	Silimela
13:30	Sinovuyo	Hlokoma	Sithembiso	Inkwenkwezi	Hlumani	Byletts
14:45	Gwaba	Funiwe	Jongilanga	Jonguhlanga	Siyazakha	EL Science College

## FRIDAY – 16/10/09

Time	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
09:00	Kusile	Lilyfontein	Loyiso	Lumko	Luyolo	Masixole
10:15	Kwenxura	Lingelethu	Mizamo	M Mabhida	Sandisiwe	Mzokhanyo
11:30	Mzomhle	Mzwini	Ngwenyathi	Noncedo	Nowawe	Ntsokotha
13:30	Sakhisizwe	EL Secondary	P. Ngcelwane	Port Rex	Qaqamba	Qhamani
14:45	Qhasana	Umzuvukile	Sakhikamva	Welcomewood	Msobomvu	

## MONDAY – 19/10/09

Time	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
09:00	Alphendale	Zweliyandila	Tsholomnqa	Grens	Sinethemba	Buchule
10:15	Sinovuyo	Selborne	Sol Mahlangu	Sophathisana	Ulwazi	J.F.Mati
11:30	SEK Mqhayi	Unathi	Port Rex	Vukuhambe	Vulamazibuko	Westbank
13:30	Wongaletu	Zinzani	Zozo	David Mama	Nyameko	Sinikiwe
14:45	Sikhulule	Greenpoint	Accord			