

Microsoft South African Schools Agreement Acknowledgment form

This form needs to be completed by any school or public FET college, as defined in the South African Schools agreement, that makes use of the 'zero rated' Microsoft Software provided by Microsoft Corporation to public schools and FET colleges in South Africa.

The principal of the institution making use of the Software agrees to exercise all reasonable care, to make sure that the Volume License keys that will be released on the completion and return of this verification and acknowledgement document to Compute Corporate Technology Solutions (PTY) Ltd will only be used at the school or FET College he or she represents.

Failure to exercise reasonable care can result in the agreement being withdrawn from the school or FET College.

School Principals need to formally request the VLK's via either a faxed school letterhead or the registered school email address (not webmails which cannot be verified).

This document is in two sections 1) Acknowledgment of safe custody of license keys and 2) ordering of the relevant Volume License Media (installation media) for the school.

School / FET College Name _____

Province _____

District _____

Postal Address _____

Postal Address _____

Postal Address _____

Principals Name _____

E-mail address _____

Telephone Number _____ Fax Number _____

Total Number of Computers at the School : _____

Total Number of Servers at the School : _____

Total Number of Teachers who will use this Software on their home computers: _____
(Teachers using the software need to remove it from their personal computers when they leave the teaching profession)

School Stamp _____

I, hereby acknowledge that as the principal of the school listed above, that I will take all reasonable care to ensure that the license keys provided to me will be secured and used only at the institution I represent.

Thus done and signed on ____ (day) _____ (month) _____ (year)

Principal signature

Installation Media Kits

The following is a list of the Software included in the National Schools Agreement. Installation media kits are require to install the software and the school or FET college would require a media kit per product they intend using to install the software. Please mark which of the media kits the school or FET College would require. A nominal fee will be charged for the media, packaging and posting. Media kits will only be shipped once Compute has received proof of payment for the media kits, postage and packaging.

Product:	Require Media (Y/N)
1) Microsoft Office Enterprise 2007 with OneNote & Groove	_____
2) Microsoft Windows Vista Business O/S upgrade	_____
3) Microsoft Encarta Premium	_____
4) Microsoft Visual Studio Professional	_____
5) Microsoft Office SharePoint Designer 2007	_____
6) Microsoft Project Professional	_____
7) Microsoft Visio Professional	_____
8) Microsoft Windows Server 2008 Standard	_____
9) Microsoft Exchange Server 2007 Standard	_____
10) Microsoft SQL 2005 Standard	_____
11) Microsoft ISA Server 2006 Standard	_____
12) Microsoft Core CAL (server,exchange,sharepoint,sms)	N/A
13) Microsoft SQL CAL	N/A
14) Microsoft Terminal Services CAL	N/A
15) Microsoft Windows XP Pro Upgrade	_____
16) Microsoft Office 2003 Professional	_____
17) Microsoft Windows Server 2003 Standard	_____
18) Microsoft Digital Literacy 2003/2007 FREE	_____

Number of media kits required: _____ @ R355.00 Inc vat + packaging and Register post (once off) of R40.00.
 Total of R _____ (all pricing includes v.a.t. @ 14%)

This document (2 pages) must be emailed to mssa@compute.co.za or faxed back Compute at 011 767 7377

For Office use only

Date installation keys sent: _____ e-mail/fax: _____
 Date Media kits shipped: _____ Tracking number: _____
 Person handling order: _____ Compute Invoice no: _____

