



**TO ALL SCHOOL PRINCIPALS
SCHOOLS WITH COMPUTERS**

HOW TO ORDER THE FREE MICROSOFT MEDIA KITS / SOFTWARE FOR SCHOOLS

1. COMPLETE THE FORM
2. SELECT THE MEDIA KIT/S (SOFTWARE) REQUIRED BY MEANS OF A TICK.
3. DEPOSIT THE REQUIRED AMOUNT (SEE PAGE 2 OF FORM) INTO THE FOLLOWING BANK ACCOUNT: NAME: **COMPUTE CORPORATE TECHNOLOGY SOLUTIONS/ FNB/RANDBURG/ACC. NO: 62022858734 / BRANCH CODE:254005**
4. ATTACH A SIGNED AND STAMPED (**PRINCIPAL'S SIGNATURE & SCHOOL STAMP**) COVERING LETTER LISTING THE SOFTWARE/MEDIA KITS REQUIRED
5. ATTACHED DEPOSIT SLIP
6. FAX ALL DOCUMENTS INCLUDING THE DEPOSIT SLIP TO **011- 767 7377**
7. YOU CAN CHECK IF FAX HAS BEEN RECEIVED BY PHONING THE NUMBER: **011- 767 7300**

FOR FURTHER ENQUIRIES, CONTACT THE PERSON INDICATED ABOVE

THANK YOU

E-LEARNING COORDINATOR