

**REIS- EN VERBLYFEIS • TRANSPORT AND SUBSISTENCE CLAIM**

17 <span style="float:right">24</span> Geëis deur Claimed by _____ Personeel/Personnel No.	25 <span style="float:right">30</span> Slegs vir kantoorgebruik For office use only _____ Eis/Claim No.	31 <span style="float:right">32</span> 0 0
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**GEBRUIK DRUKSKRIF. SLEGS EEN LETTER PER BLOKKIE  
USE BLOCK LETTERS. ONLY ONE LETTER PER BLOCK**

33 <span style="float:right">54</span> Reël No. 1 Line _____ Naam/Name	55 <span style="float:right">76</span> Reël No. 2 Line _____ Naam/Name
77 <span style="float:right">98</span> Reël No. 1 Line _____ Versendingsadres/Forwarding address	99 <span style="float:right">120</span> Reël No. 2 Line _____ Versendingsadres/Forwarding address
121 <span style="float:right">142</span> Reël No. 3 Line _____ Versendingsadres/Forwarding address	143 <span style="float:right">161</span> <span style="float:right">164</span> Reël No. 4 Line _____ Versendingsadres/Forwarding address <span style="float:right">Poskode Postcode</span>

<b>VERREKENINGSDATA</b>	<b>TOEWYSINGS ALLOCATIONS</b>	31	32	33	Bedrag/Amount R	c	Verantw. Respons.	Hoofrekening Major account	Kleinrek. of item/kleinitem Minor acc. or item/minor item	Subkleinrekening Sub-minor account	67	
		0	1									
		0	2									
		0	3									
		0	4									
		0	5									
9	9											

  

Bedrag van eis Amount of claim 31 32 33 <span style="float:right">41</span> 9 9 _____	Rek. mnd/Acc. mnth 42 J/Y M 45 _____	Datum van/Date from 46 J/Y M D 51 _____	Datum tot/Date to 52 J/Y M D 57 _____	58 Taal/Language _____
Min voorskot Less advance 59 <span style="float:right">67</span> _____	Spesifiseer Specify _____			GB verantw. ver- kortekode/Ledger resp. collation code _____
Aansuiweringe Adjustments 68 <span style="float:right">76</span> 77 _____	Teken Sign _____			
S.O. Bedrag/Bedrag in te betaal W.V. Amount/Amount to be paid in 78 <span style="float:right">96</span> _____	87 88 89 <span style="float:right">96</span> S.O. No./W.V. No. _____	97 J/Y M D 102 S.O. datum/W.V. date _____	103 106 _____	

Plek vanwaar en waarheen gereis en besonderhede van doelwit of diens of werksaamhede en/of beskrywing van reis- en toevallige uitgawes Place from and to which travelled and particulars of objective or service or duty and/or description of transport and incidental expenses	Vertrek Departure		Aankoms Arrival		Getal Number of		Tarief Rate	Bedrag Amount	
	Datum Date	Tyd Time	Datum Date	Tyd Time	Dae Days	Ure Hours		R	c

Ek verklaar dat ek gedurende bogemelde tydperke werklik en noodsaaklikerwys vir dienssake gereis of vertoef het, dat die koste ooreenkomstig die goedgekeurde tarief is en dat die toevallige uitgawes wat in rekening gebring is, werklik en noodsaaklikerwys gemaak is. I certify that I was actually and necessarily employed travelling or detained on public service during the period(s) stated above, that the charges are in accordance with the authorised rate and that the incidental expenses charged have been actually and necessarily disbursed.	Totale bedrag van eis: Total amount of claim: _____  Min voorskot: Less advance: _____  Netto bedrag van eis: Net amount of claim: _____
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Handtekening van eiser Signature of claimant _____	Datum/Date _____	Rang Rank _____	Jaarlikse salaris Annual salary _____
Korrek verklaar Certified correct _____ Hoof van Afd./Kantoor—Head of Branch/Office	Goedgekeur Approved _____ Departementshoof/Head of Department		